

The Team Leader is responsible to support adults with intellectual/developmental disabilities, which include teaching job skills, and life skills, creating a positive and friendly environment to identify creative solutions to encourage, support and engage in vocational, recreational and learning activities.

**Essential Functions:**

**Supervisor:** Provides direction and general support of Team Members

**Trainer:** Use creative techniques to teach Team Members to perform job duties, carry out the steps of habilitation training and plans and facilitate enrichment activities.

**Role Model:** Demonstrate the ability to perform job duties as well as model and teach appropriate workplace behavior and participate in enrichment activities.

**Team Member:** Attend and contribute information and/or suggestions for Team Members.

**Other Functions:** Provide a healthy, safe, and positive learning/working environment. Provide required documentation in a timely manner.

**Examples of Duties:**

**Some duties of a Team Leader include, but are not limited to:**

- Teaching specific job skills to Team Members
- Assist with recreational and life skill activities
- Assisting with Team Members to complete required paperwork
- Successfully managing challenging behavioral issues
- Assisting Team Members to maintain appropriate workplace hygiene
- Settling minor disputes among Team Members, acting as a liaison between employees and employer
- Maintaining communication with United Cerebral Palsy of Nevada Management as requested
- Completing required paperwork in a professional and timely manner

**Required Qualifications:**

- Must be at least 18 years of age with a valid photo ID and proof of eligibility to work in the United States
- Must have a High School Diploma or GED Equivalent
- Must have a reliable method of travel to work site
- Must have a history of being punctual and reliable
- Must demonstrate a desire to work with people with disabilities and a willingness to learn

Job Type: Part-time

Salary: \$9.00 /hour

**Required education:**

- High school or equivalent

**Required license or certification:**

- Driver's License